



**METROPOLITAN EMERGENCY SERVICES BOARD  
EMERGENCY PREPAREDNESS SUBCOMMITTEE**

LOCATION: MESB- 2099 UNIVERSITY AVE W, ST PAUL

September 6, 2022, 9:00 a.m.

1. **Call to Order** – Subcommittee Chair, Tyler Lupkes-
- 2.
3. **Approval of Agenda** – Lupkes
  
4. **Approval of Minutes of Previous Meeting** – Lupkes
5. **Action Items**
6. **Discussion Items**
  - A. EP Subcommittee Bylaws – Lupkes
  - B. Metro Region Disaster Compact Workgroup- Ostman
  - C. EMS MACC Guidelines Workgroup- Lupkes
  - D. MESB EMS Equipment Workgroup- Ostman
  - E. Bus use for rehab operations- Lupkes
  - F. MNTRAC for Events Testing- Hayes
  - G. EMS Services & MRCC Updates
  - H. MESB Progress Reports – Hayes
    - a. Grants
    - b. Training
  - I. Potential for a Nursing Strike and EMS Role- Hayes
  
7. **Other Business**
  - a. Ziplt Paging List – Lupkes/ Hayes-
  - b. Ambulance Strike Teams Leader for the Metro – Hayes
  - c. Special events within the Region- Lupkes/ Hayes
  
8. **Adjourn**

*Reminder: Next meeting scheduled for November 1, 2022, 9:00 a.m.*

**Metropolitan Emergency Services Board**  
**Emergency Preparedness Subcommittee**  
**Draft Meeting Minutes**  
**July 12, 2022**

**Committee Members:**

Allina – Renae Rosenberg	M Health Fairview Nick Lesch
Burnsville Fire - <b>absent</b>	MRCC EAST – Matt Wilder
CentraCare - <b>absent</b>	MRCC WEST - Dan Kilwater
Cottage Grove EMS - <b>absent</b>	North Memorial Ambulance. - Kevin Novotny
Edina – Ryan Quinn	Northfield EMS – <b>absent</b>
HealthPartners – Tyler Ostman	Ridgeview EMS – Mark Anderson
Hennepin County PH - <b>absent</b>	St. Paul Fire - <b>absent</b>
Hennepin EMS – Tyler Lupkes	University of Minnesota – Robert Ball
Lakes Region EMS – <b>absent</b>	White Bear Lake – <b>absent</b>
Lakeview EMS - <b>absent</b>	
Minneapolis Fire - <b>absent</b>	

**Others Attending:**

Ron Bombeck; Greg Hayes, MESB; Jody Larson, EMSRB,

**1. Call to Order**

Tyler Lupkes called the meeting to order at 9:00 a.m.

**2. Approval of Agenda**

*Motion made by (Rosenberg/Ball) to approve the July 2022 EP meeting agenda.  
Approved.*

**3. Approval of Previous Meeting Minutes**

*Motion made by (Novotny/Quinn) to approve the July 2022 EP meeting agenda.  
Approved.*

**4. Action Items**

**A. Election of Vice Chair**

Robert Ball was nominated and appointed as Vice-Chair to the EMS EP Sub-committee.  
No vote necessary.

**5. Discussion Items**

**A. EP Subcommittee Bylaws**

Tyler Lupkes said the by-laws have not been updated since 2007. Greg Hayes attendance will be tracked going forward. Alternates are encouraged to attend in lieu of the designated member. Members were asked to review the current by-laws and contact Lupkes or Hayes or bring suggestions to the next EP meeting.

## **B. Metro Region Disaster Compact Workgroup – No Report**

The workgroup is scheduled to meet later this month.

## **C. EMS MACC Guidelines Workgroup**

There is discussion of re-branding the MACC as an EOC and activating the group for an EOC. Currently approximately 47 people would hop on to Ziplt to discuss the event and need for an EOC. Everything will be routed through West MRCC.

Discussion on the role of the State Duty Officer.

## **D. MESB EMS Equipment Workgroup**

The workgroup met on Thursday. The discussion included the Western Shelter set-up. Hayes said the bus will be at the MESB on Thursday.

## **E. EMS Services & MRCC Updates**

Scott said

Xxx said there are waivers in place to use drivers.

## **F. MESB Progress Reports**

### **a. Grants**

### **b. Training**

Hayes gave an update on the current training offerings for NIMS and a potential 3E class in Dakota County. Grants are on a 2 year cycle so no new grants just a few grant workplan updates based on changes at the EMSRB.

## **6. Other Business**

### **A. Ziplt Paging**

The MESB only has a certain amount of licenses. Its important to know if those with licenses are actually logging on and using it. There is discussion of taking off individuals and granting agencies just two licenses.

### **B. Ambulance Strike Team Leader for the Metro**

There is a Strike Team guideline packet for all to review. There will be a Strike Team Leadership course available by the end of the year.

### **C. Special Events within the Region**

## **2. Adjournment**

The meeting adjourned at 10:47 a.m.