



**METROPOLITAN EMERGENCY SERVICES BOARD
TECHNICAL OPERATIONS EXECUTIVE COMMITTEE**

LOCATION: MESB- 2099 UNIVERSITY AVE W, ST PAUL

September 6, 2022, 11:00 a.m.

1. **Call to Order** –Chair, Brian Fisher
2. **Approval of Agenda** – Fisher
3. **Approval of Minutes of Previous Meeting** – Fisher
4. **Action Items**
 - A.
5. **Discussion Items**
 - A. Review the agenda for the Full TOC Meeting- Agenda attached.
 - B. Review Meeting attendance- Hayes
6. **Other Business**
 - A.
7. **Adjourn**

EMS TOC Executive Committee- November 17
EMS TOC (Full Committee)- September 20; December 20

**Metro Region EMS System
EMS Technical Operations Committee
Executive Committee
May 19, 2022**

Members

Brian Fisher, Chair, HealthPartners
Kristen Mellstrom, Hennepin County
Tyler Lupkes, Hennepin EMS
Nick Lesch, M Health Fairview

MESB Staff: Greg Hayes, Jill Rohret

1. Call to Order @ 12:00 PM

2. Approval of May 19, 2022 Agenda
There was no motion but roll call was done

Roll call for approval of Item 2.

| Voting member | Yes | No |
|----------------------|------------|-----------|
| Brian Fisher | X | |
| Nick Lesch | X | |
| Tyler Lupkes | X | |
| Kristin Mellstrom | X | |

4 Yeas

3. Approval of Previous Minutes

No minutes to approve

4. Action Items – None

5. Discussion Items

A. Agenda for the Full TOC Meeting- Items are from the previous meeting

1. EMSRB

Jill Rohret said the OLA has released their EMSRB report with apparently one more piece coming dealing with the finance issues. The EMSRB will be making appropriate changes to provide more stability. The EMSRB will have presentations from each of the regional programs starting with the metro at the July 2022 meeting.

Rohret said the seatbelt program will revert to the old process where a check will be sent instead of requesting reimbursement. Brian Edwards serves as secretary to the EMSRB and will be the regions liaison.

Greg Hayes said he will send out an email asking the questions, what are the current topics that should be discussed and what are we doing well?

2. Healthcare Coalition

Tyler Lupkes said he has been the interim EMSRB representative to the Healthcare Coalition, and also serves on the Senior Advisory Committee.

Rohret said the primary and alternate appointments should be an agenda action item. These appointments could be anyone from the TOC or involved in EMS. Appointments to these sub committees will hopefully lead to more engagement at the committee meetings.

Lupkes said there is a Senior Advisory Committee meeting Wednesday, May 25th.

3. Regional Programs

Greg Hayes said there is a 3ECHO exercise in Burnsville this weekend, May 20-21 with approximately 60 participants.

Hayes said there was an ICS 300 class on May 12th. There are quite a few opportunities for 2023. The Texas A&M system and others are back up online and are also doing in-person classes.

4. EMSRB FY2022-2023 EMS grants update

Rohret said the VTR grant of \$25,000.00 has been extended to June 30, 2023. That money will be spent. Those dollars are already being used for some of the classes. Sometime in the spring of 2023, the EMSRB will be opening up applications for the 2024-2025 grant. It is unknown at this time what the EMSRB process will be. Though a year away, the EMS TOC should be discussing what the needs for the metro region might be, so that the TOC will be ready in March 2023 for the April 2023 application due date.

5. MESB Update

Rohret said Hayes is entering week two as the MESB EMS Coordinator. It is budget time. It was hoped the 9-1-1 TOC would have approved the NG9-1-1 Transition Plan at their meeting this morning so that the MESB could approve that plan at the June/July meetings. That has been delayed, but the plan does provide for secondary PSAPs. It will be a complicated process. The goal is to provide dispatch centers with as much information as possible.

Rohret said there used to be an EMS East and an EMS West talkgroup. There is now a radio effort to recreate them either for just Hennepin County or both East and West.

Brian Fisher asked if those talkgroups had been initially set up because it was pre-ARMER and UHF/VHF towers were used.

Lupkes said its being discussed to re-implement these talkgroups to tie together first responders/ ALS and dispatch.

Hayes gave an update on his vision for the EMS Coordinator position of planning and logistics. Hayes has been in public safety for 29 years, beginning with firefighter, working up to fire service and emergency management. Hayes was director of public safety for the Mdewakanton Sioux Community (Med Fire). The vision and focus for the EMSMN is planning and logistics not command. The goal is to partner with the different agencies.

6. EMS TOC Executive Committee

Brian Fisher said he has been with Regions Hospital for eighteen years and currently manages Regions Hospital Inter-facility ambulance department as the service director. Fisher was also the captain and paramedic at White Bear Lake Fire.

7. EMS Emergency Preparedness Subcommittee

Tyler Lupkes said the EP group is meeting and gaining traction. Lupkes will report updates to the TOC including the 3 workgroups that were set up at the last EMS EP meeting. Those workgroups include updating the Disaster Contact program, Equipment PPE and the EMS MAC. The vision for each of these workgroups will be emailed to the members of these workgroups for feedback.

Lupkes said the IRP and AST will be proposed as workgroups after the EMS MAC workgroup moves forward. There will also be discussion regarding the West Metro EMS systems.

Hayes is putting together an inventory. This includes the trailer housed at the MESB. As that is finished, there will be policies in place, same with the 227 smaller conference room as an EMS MAC at the MESB. The goal is to make the trailer deployable by the 4th quarter.

Lupkes confirmed that the role of the workgroups was to make recommendations and not to do the physical inventory.

Hayes said his vision was that the workgroups greatest asset would be to set policy.

Rohret confirmed that only one person responded to the RFP for a driver for the buses. Ron Bombeck has led this position for 2 years and will remain the designated driver/maintenance person for the EMS trailer/bus. A second and third person will be sought through an RFP process.

Lupkes said the U of M (Bob) would like to be involved and participate in the maintenance, etc with the buses. Ron Bombeck will drive the bus to them. Hayes will reach out to the U of M to note their interest in participation.

Brian Fisher asked if there could be an online management program of the work groups progress.

Hayes said he is looking into implementing the TEAMS program that he is familiar with and feels will be a good fit. It will enable TEAM members to check inventory and availability online.

Hayes will put together a presentation of the TEAMS platform for the next executive meeting before presenting to the EMS TOC. Hayes will also send out emails to the TOC regarding EP participation.

Lupkes said it was discovered during the civil unrest period, the region did not have an interoperability platform like an RPO6. Lupkes asked Hayes if he would include in the presentation how to interact with other public safety partners.

Lupkes gave an update on the West Metro MCI plan. Hennepin County has a regional response board. It is a multi-disciplinary board that not only creates a kind of 3ECHO based training but also a response plan that goes with that. Resource sharing throughout Hennepin County in incidences of active threat. The EMS Plans was created. It is a 3-level plan that the PSA owner can initiate at any time. The command staff and ambulances can be shared. It starts with four ambulances and one command staff in plan 1. Plan 2 would add an additional four ambulances, two additional command staff, an EMS system Medical Director and a MNTrac System Advisory. Plan 4 adds four more ambulances, two more command staff and activates the regional MCI bus. The MCI bus is also called the Major Emergency Response Vehicle (MERV). It mimics the fire box alarm systems and was created as an All-Hazards Response Plan to fit somewhere in between fire box alarms and strike teams. Specifically looking at Hennepin EMS PSA, it probably would have been activated 10 times this past year.

Lupkes said Allina is looking for a new representative to the TOC

8. MMRTAC – Hayes

Hayes gave an update of the MMRTAC meeting. MMRTAC is working on a partnership with the State Fire Marshall's Office to have a stop the bleed demonstration at the Fire Service Day at the fair.

9. EMS Regional Compact Workgroup Progress

Rohert said the Mutual Aid Agreement was to have included the Disaster compact. Work on the agreement should resume regardless of the outcome to Hennepin County Ordinance 9.

10. Review By-Laws/Sub-committees and composition

Rohert said the EP Sub-Committee is to look at all of the EP By-laws. Rohret suggested the EMS TOC form a workgroup to review the by-laws to all of the TOC sub-committees. It was decided the EMS TOC Executive Committee will take on this effort.

Hayes said there is a need to identify the TOC membership to ensure it represents all disciplines who are responding to EMS incidents.

11. Update on Hennepin County Ordinance 9

Kristin Mellstrom said COVID delayed Hennepin County Ordinance 9 draft review. The draft has now been approved and will go before the Hennepin County Board for review at their May meeting. The ordinance was created before there was an EMSRB so there are many changes. The ordinance covers mostly 911 and is divided into guidelines and standards. The staffing piece has generated the most discussion. The recommendation is one EMT and one Paramedic which is similar to the State Statute.

12. Local EMS Updates

Lupkes said Hennepin EMS pushed an update out to the agencies that if they do not have a minimum of two to three trucks available for code 3 calls, they will be holding non-emergency requests. If that call goes through from responders already on the scene or goes through primary medical dispatch, calls will put in pending until HCMC has resources available.

Lupkes reported to emergency management last week where there were no ambulances available throughout the county.

Mellstrom said this issue will be discussed at the next medical director's meeting.

Rohert said Jeff Cyzen asked to have the EMS charity riders give a short presentation.

Brian Fisher said he will add it to at the beginning of the next meeting agenda.

13. Other Updates-None

6. Other Business

A. In person meetings

Rohert said the open meeting law has pandemic provisions. At this time, it is either in-person or virtual. In person meetings will resume in July. An online option would not allow for participants to vote or count in the quorum.

Hayes said the July 5 EP meeting will be moved. He will email members with options for the new date. Brian Edwards has notified us that the EMS TOC Executive meetings should be moved due to the fact that is also the date and time of the EMSRB meeting.

7. Adjournment

EMS TOC Executive Committee: August 18; November 17
EMS TOC (Full Committee): June 21; September 20; December 20