

Metropolitan Emergency Services Board
Emergency Preparedness Subcommittee
Draft Meeting Minutes
March 7, 2023

Committee Members:

Allina –Brent Baker	M Health Fairview - Nick Lesch
Anoka County – Jeff Lanenberg	MRCC EAST - Alisha Vars
Burnsville Fire - absent	MRCC WEST - absent
CentraCare - absent	North Memorial Ambulance – Lance Ross
Cottage Grove EMS - absent	Northfield EMS -Brian Edwards
Edina - Ryan Quinn	Ridgeview EMS - absent
HealthPartners - absent	St. Paul Fire – absent
Hennepin County PH - absent	University of Minnesota - Robert Ball
Hennepin EMS -Tyler Lupkes	White Bear Lake - absent
Lakes Region EMS - absent	EMS RB Rep – Holly Jacobs
Lakeview EMS – John Muller	Healthcare Coalition – Lance Ross
Minneapolis Fire - absent	

Others Attending:

Greg Hayes, *MESB*; Joe Johnson, *Northfield EMS*; Kevin Maleck; *Allina EMS*

1. Call to Order

No Quorum

2. Roll call

3. Approval of Agenda

4. Approval of Previous Meeting Minutes

5. Action Items – None

6. Discussion Items

A. EP Subcommittee Bylaws

Tyler Lupkes said if there are any more suggestions for changes to the by-laws to get them to Greg Hayes before the end of today.

A. EP Workgroup Reports

a. Metro Region Disaster Compact Workgroup

Tyler Lupkes said that workgroup is moving forward and will have a disaster document draft for review when completed. It will be combined with the Mutual Aid Disaster document outlining equipment loaning language.

b. EMS EOC Guidelines Workgroup – no report

c. MESB EMS Equipment Workgroup

Tyler Lupkes said there was some final work finished on the trailer. Adobe Connect was tested during the last winter storm. There will be some guidelines on procedures distributed when completed.

B. Winter Storm Olive AAR

Tyler Lupkes said the EOC was opened virtually during the last snowstorm. The Adobe Connect platform was used. HSEM owns this account.

D. MESB Progress Reports

a. After Action Reports

Greg Hayes said the IT/AV work has been completed at the MESB. There is the ability to operate remotely.

a. Grants – no report

b. Training

Greg Hayes said there is an ICS 300 and 400, and a CADS class scheduled in the next couple of months. Greg Hayes said the recommendation to hire Prouty Project as the leadership training vendor will go before the board on March 14 for approval.

Hayes said May 2 is the next scheduled EMS EP Subcommittee meeting. It is also the same day as a regional federal healthcare exercise that moves and tracks patients. Chis Chell is coordinating this with about 1,300 patients.

Holly Jacobs and Brian Edwards summarized the Cannon Falls patient evacuation from last week. One key area was excellent tracking of patients. A majority were transported by bus.

E. EMS Services & MRCC Updates

F. Special events within the Region

Brian Edwards said Northfield Hospital passed their EMSRB inspection. The three ambulances that have been ordered have still not arrived. Northfield has had to do wheelchair service because no one else will. They are not fully staffed. No events till Jesse James Days.

John Muller said Lakeview EMS has also been waiting over a year for the four ambulances they ordered. Two trucks were ordered with an estimated January 2024 delivery date. 4 staff members are on long-term disability. There are four one-day concerts scheduled in Somerset. There was an active shooter at an apartment complex in Stillwater.

Allina staffing similar. Trucks ordered and not received. Two were in accidents.

Ryan Quinn said there will be some summer concerts in Edina. Staffing is good. There are some retirements coming up. They are in the hiring process now.

Nick Lesch said they have three new ambulances just sitting there waiting for parts. March 21 NETEC will be at U of M for a drill.

Alicia Vars updated on the East MRCC with a question on funding which shouldn't have an impact on the East MRCC. Tyler with HCMC stated that West MRCC has been told they will be funded no matter what happens with the State Legislature.

Holly Jacobs gave an update on the EMSRB with a number of inspections occurring around the State of Minnesota with services.

Robert Ball update included a few large events with graduations.

Lance Ross updated on North Memorial with some emergency preparedness items.

Tyler Lupkes said the ambulances are starting to roll in now but the ability to use liquid oxygen will be going away.

7. Other Business

a. ZipIT Paging

Tyler Lupkes said the ZipIT previous accounts have been disabled. The EOC accounts now are the only ones.

b. Ambulance Strike Teams Leader for the Metro

The meeting adjourned at 1102 a.m.