



## **METROPOLITAN EMERGENCY SERVICES BOARD EMS TECHNICAL OPERATIONS COMMITTEE**

March 26, 2024, 12:00 P.M.

- 1) **Call to Order** –Chair, Brian Fisher
  
- 2) **Approval of Agenda** – Fisher
  
- 3) **Approval of Minutes of Previous Meeting (Page 3)** – Fisher
  
- 4) **Presentation**
  - a) Dr. Tim Kummer- Suboxone
  
- 5) **Action Items**
  
- 6) **Discussion Items**
  - a) EMS Closest Unit situational awareness platform
  - b) EMSRB– Edminson
  - c) MESB Update – Hayes/Rohret
    - i) Review By-Laws- Fisher
    - ii) EMS Regional Training
    - iii) EMS Grant Update
    - iv) MMRTAC Update
      - (1) MIST Trauma Time Out (**Page 6**)
  - d) MMRC East & West Update
  - e) EMS Emergency Preparedness Subcommittee – Lupkes
    - i) Incident Response Plan Training
    - ii) MNTRAC Update
  - f) Local EMS Updates
  - g) Other Updates
  
- 7) **Other Business**
  
- 8) **Adjourn**

**2024 Next Meeting-** June 18, 2024

**EMS TOC Executive Committee-**

June 4, 2024

September 3, 2024

December 3, 2024



**METROPOLITAN EMERGENCY SERVICES BOARD  
EMS TECHNICAL OPERATIONS COMMITTEE**

March 26, 2024, 12:00 P.M.

**EMS TOC (Full Committee)-**

June 18, 2024

September 17, 2024

December 17, 2024

**Metro Region EMS System  
EMS Technical Operations Committee  
December 19, 2023**

**Members:**

Allina Health EMS – Kevin Miller  
Anoka County – Megan Barry  
Burnsville - **absent**  
Carver County - **absent**  
CentraCare - **absent**  
Chisago County - **absent**  
Cottage Grove EMS – Jon Pritchard  
Dakota County – Tom Olmsted  
Edina Fire – Ryan Quinn  
Elk River Ambulance - **absent**  
Gold Cross, St. Cloud - **absent**  
Hastings Fire - **absent**  
HealthPartners Transportation - Brian Fisher,  
Chair  
Hennepin County – Kristin Mellstrom  
Hennepin EMS – Tyler Lupkes  
Isanti County - **absent**  
Lakes Region EMS – Ben Wasmund  
Lakeview EMS – Jon Muller  
Lower St. Croix - **absent**  
M Health Fairview – Nick Lesch & Tom  
Edminson

Mahtomedi Fire - **absent**  
Maplewood Fire – Ryan Schroeder  
Mdewakanton Fire & EMS – Mark Weiberg  
Medical Director, East – Dr. Aaron Burnett  
Medical Director, West - **absent**  
Minneapolis Fire - **absent**  
MRCC East – Matt Milper  
MRCC West – Dan Klawitter  
Northfield EMS – Brian Edwards  
North Memorial Ambulance – Scott Oberlander  
Oakdale Fire - **absent**  
Ramsey County – **absent**  
Ridgeview EMS – Joe Dibenedetto  
St. Paul Fire – Steve Sampson  
Scott County – **absent**  
Sherburne County – Adam Boler  
South Metro Fire – Terry Johnson  
University of MN EMS – Robert Ball  
Washington County - **absent**  
White Bear Lake Fire – Joel Schmidt  
Woodbury Public Safety **absent**

**MESB Staff:** Greg Hayes; Jacob Kallenbach; and Jill Rohret

**Guests:** Charles Soucheray, *EMSRB*; David Brosnahan, *Roseville Fire*; and Marvin Bachmeir, *Code4Group*

**1. Call to Order – Chair, Brian Fisher**

EMS TOC Chair, Brian Fisher, called the meeting to order at 12:01 p.m.

**2. Approval of Agenda – Fisher**

*Motion made by Nick Lesch, seconded by Robert Ball to approve the December 19 EMS TOC meeting agenda. Motion carried.*

**3. Approval of Minutes of Previous Meeting – Fisher**

*Motion made by Lesch, seconded by Tyler Lupkes to approve the September 26, 2023 EMS TOC meeting minutes. Motion carried.*

**4. Presentation**

**A. Review of the MESB and history within the region – Greg Hayes**

Greg Hayes gave a brief presentation on the MESB and its history of working within the region.

**5. Action Items**

**A. Review of By-Laws – Fisher**

The group reviewed the EMS TOC By-Laws. The changes and updates to the language discussed within the meeting can be found below.

### **EMS TOC By-Laws**

#### Section 1: Composition

*Motion made by Ball, seconded by Adam Boler to change the language of paragraph 1, bullet point 1 to "has a PSA or scheduled operations within the." Motion carried.*

*Motion made by Kristin Mellstrom, seconded by Kevin Miller to change the language of paragraph 1, bullet point 5 to "appointed by the Metro Local Public Health Association." Motion carried.*

*Motion made by Mellstrom, seconded by Ball to change the language of paragraph 1, bullet point 6 to "Each county representing the MESB may appoint a primary and alternate representative of the county." Motion carried.*

#### Section 4: Powers and Duties

*Motion made by Jon Pritchard, seconded by Fisher to change the language of paragraph 1, line 7 to "May submit a recommendation to the Governors Office for the Metro Region EMS representative to the EMSRB Board." Motion carried.*

*Motion made by Miller, seconded by Ball to change the language of paragraph 2, line 1 to "or new and subsequently amended." Motion carried.*

#### Section 8: Attendance

*Motion made by Tyler Lupkes, seconded by Bob Ball to change the language of paragraph 1 to "50% in a calendar year." Motion carried.*

#### Section 9: Medical Director

*Motion made by Dr. Arron Burnett, seconded by Bob Ball to strike all of section 9 from the EMS TOC By-Laws. Motion carried.*

*Motion made by Lesch, seconded by Ball to approve the EMS TOC By-Laws. Motion Carried.*

### **EMS TOC Executive Committee By-Laws**

#### Section 8: Attendance

*Motion made to change the attendance requirement from 75% to 50%. Motion made by Ball, seconded by Lesch to approve the EMS TOC Executive Committee By-Laws. Motion carried.*

### **EMS System Education and Research Subcommittee**

*Motion made by Ball, seconded by Miller to strike the entirety of this subcommittee from the By-Laws. Motion carried.*

### **EMS System Communications and Information Technology Subcommittee**

*Motion made by Ball, seconded by Miller to strike the entirety of this subcommittee from the By-Laws. Motion carried.*

### **EMS Emergency Preparedness Subcommittee**

*Motion made by Fisher, seconded by Miller to approve section 1 of the EMS EP Subcommittee By-Laws. Motion carried.*

*Motion made by Fisher, seconded by Pritchard to approve the EMS EP Subcommittee By-Laws with the change of "50% attendance" to Section 8, paragraph 1. Motion carried.*

### **B. Appoint an Alternate EMS representative to the Radio TOC – Fisher**

*Motion made by Lesch, seconded by Ball to appoint Elias Charif as the EMS alternate representative to the Radio TOC. Motion carried.*

## **C. Election of Officers – Fisher**

### **i. Chair of the EMS TOC**

Jon Pritchard nominates Brian Fisher.

*Motion made by Ball, seconded by Lesch to appoint Brian Fisher as the 2024 Chair of the EMS TOC. Motion carried.*

### **ii. Vice Chair of the EMS TOC**

Robert Ball nominates Nick Lesch.

*Motion made by Miller, seconded by Lupkes to appoint Nick Lesch as the 2024 Vice Chair of the EMS TOC. Motion carried.*

## **6. Discussion Items**

### **A. EMS Closest Unit Situational Awareness Platform – Marvin Bachmeir**

Marvin Bachmeir of Code4Group provided information and an overview of Beacon Mutual. This system would allow for better information sharing regarding EMS units and provide better overall situational awareness. The platform bill is for software as a service and will cost an estimated \$1,500 - \$1,800. Lupkes stated he is going to create a workgroup to continue working on this important matter. Please reach out to Marvin Bachmeir if you have any questions.

### **B. EMSRB – Edminson**

#### **i. Ambulance Cost Report**

The updated ambulance cost report is located on the EMSRB website. Please look there for updates.

### **C. MESB Updates – Hayes**

No Updates

### **D. EMS Emergency Preparedness Subcommittee – Lupkes**

#### **i. Incident Response Plan Approval**

The IRP has been approved and is now in the training development stage.

#### **ii. Metro Ambulance Strike Team Approval**

The Metro Ambulance Strike Team update has been approved.

### **E. Local EMS Updates**

No Updates.

## **7. Other Business – Hayes**

### **A. Next Meeting – March 26, 2024**

## **8. Adjourn**

*Motion made by Miller, seconded by Ball to adjourn the meeting. Motion carried. EMS TOC meeting adjourned at 2:38 p.m.*

# EMS TIME OUT REPORT

<b>M</b>	<b>Mechanism or Medical Complaint</b>	<b>Name, Age, Sex</b> <b>Mechanism:</b> Speed, Mass, Height, Restraints, Number and Type of Collisions, Helmet Use and Damage, Weapon Type <b>Medical:</b> Onset, Duration, History
<b>I</b>	<b>Injuries or Illness Identified</b>	<b>Head to Toe</b> Pain, Deformity, Injury Patterns STEMI—12-Lead / Stroke — Cincinnati
<b>S</b>	<b>Signs and Symptoms</b>	<b>Symptoms and Vitals</b> Initial, Current, Lowest Confirmed BP HR, BP, SPO <sub>2</sub> , RR, ETCO <sub>2</sub> , BG GCS: Eyes _____ Verbal _____ Motor _____
<b>T</b>	<b>Treatments</b>	Tubes, Lines (Location and Size), Fluids, Medications and Response, Dressings, Splints Defibrillation / Pacing