

Metropolitan Emergency Services Board
Emergency Preparedness Subcommittee
Draft Meeting Minutes
January 10, 2023

Committee Members:

Allina – Kevin Malecek
Anoka County – Jeffrey Lanenberg
Burnsville Fire – Neil Dwyer
CentraCare - **Absent**
Cottage Grove EMS – Jon Pritchard
Edina - **Absent**
EMSRB Rep – Nicole Loomis
HealthPartners – **Absent**
Hennepin County PH – **Absent**
Hennepin EMS -Tyler Lupkes
Lakes Region EMS - **Absent**
Lakeview EMS – Jon Muller

Minneapolis Fire - **Absent**
M Health Fairview – Nick Lesch
MRCC EAST – Alisha Vars
MRCC WEST – Dan Klawitter
North Memorial Ambulance – David Johnson
Northfield EMS – Joe Johnson
Ridgeview EMS - **Absent**
St. Paul Fire – Steve Sampson
University of Minnesota - Robert Ball
White Bear Lake – **Absent**
Healthcare Coalition – **Absent**

Guest Attendance:

John Hick; Kyle Strege, *Allina*

Others Attending:

Greg Hayes, MESB; Jacob Kallenbach, MESB

1. Call to Order

The meeting was called to order at 1:02 p.m. by the Chair, Tyler Lupkes.

2. Roll Call

Roll call was taken by Chair Lupkes.

3. Approval of Agenda

A couple of amendments were discussed. A presentation on EMS Incident Response by Dr. John Hick was added. Discussion item 7E2 will have its name changed to “MNTrac.”

*Motion made by Lesch, seconded by Ball to approve the January agenda as amended.
Motion carried.*

4. Approval of Minutes

*Motion made by Johnson, seconded by Pritchard to approve the meeting minutes.
Motion carried.*

5. Presentation

A. EMS Incident Response Simulation

Dr. John Hick went through various simulations for EMS Incident Response scenarios. A subcommittee workgroup was formed to work on a mass casualty response plan.

6. Action Items – None

7. Discussion Items

A. EMS TOC Bylaw Update

Greg Hayes provided a quick update on the Bylaws as they were passed in December and are currently active and in-process.

B. MESB Progress Reports

No new updates. If you would like to give specific training ideas, please contact Greg Hayes.

C. 2024 EMS EOC Exercise

The 2023 event was successful and had lots of solid reviews. They would like to do this again in 2024, and possibly make it an annual event.

D. Grants

Greg Hayes gave a quick update on the state of grants. Still have some grant money to use so reach out to Greg regarding possible training activities.

E. Workgroup Updates

i. IRP Training

Tyler Lupkes stated that the workgroup continues to meet and develop the training portions for the IRP. A slideshow of training development ideas was shown. Comments made suggested that adding some scenarios/exercises would help elevate the training.

ii. MNTrac

The workgroup will explore what MNTrac isn't providing and what they can do better. Feedback will be relayed to create a more efficient and effective process.

F. EMS Services & MRCC Updates

No new updates.

G. Special Events within the Region

Anoka County: The box truck is up and running and in full use.

Northfield: No new updates.

University of Minnesota: They are currently working on 2026 Special Olympics planning. Sports continue into the Spring.

Allina: Multiple Polar Plunge events occurring within January and February.

Bus: The bus is sitting at M Health. Will be working on needs, repairs, and training.

East: Location will be moving mid-April.

West: Continuing to work on improving zip-it.

Cottage Grove: Inter-Agency exercise occurring in April.

Lakeview: Stillwater snow sculpture show occurring in January.

M Health Fairview: MLS starts in March.

8. Other Business – None

9. Adjourn

Motion made by Ball, seconded by Johnson to adjourn the meeting. Motion carried.

The meeting was adjourned at 3:03 p.m.