



METROPOLITAN EMERGENCY SERVICES BOARD

REQUEST FOR PROPOSALS (RFP)

Metro Region EMS Portable Patient Vitals Monitoring System

DUE DATE:
June 14, 2024

ISSUED BY:
METROPOLITAN EMERGENCY SERVICES BOARD

The Metropolitan Emergency Services Board (MESB) is soliciting proposals from qualified vendors for a portable individual patient vitals monitoring system which is field deployable for special events and incidents. The system should have the option for remote monitoring of patients through an electronic peripheral. The system should be rated for outdoor environments and withstand movement from locations.

The system will be purchased in stages based on annual funding; the MESB anticipates purchasing the monitors over four years. The anticipated total number of individual patient monitors is twenty four (24).

The MESB is a joint powers board formed for the purpose of overseeing the metro portion of the 9-1-1 system, the metro portion of the Allied Radio Matrix for Emergency Response (ARMER) system and facilitating coordination of EMS in the ten-county Minneapolis/St. Paul metropolitan region.

Additional information about the MESB and Metro Region EMS System may be found at www.mn-mesb.org and www.emsmn.org.

Scope of Work:

The vendor will be responsible to:

1. Provide information on the types of systems with associated cost.
2. Provide delivery within 60 days of the order.
3. Provide instructional materials for equipment operations.
4. Provide a help desk or service contract to handle questions or maintenance.

Submission Requirements:

1. Detailed information on the system and its operation.
2. Include pricing information for multi-stage purchasing. Pricing information should be submitted in a separate file from the main proposal.
3. A list of three references.
4. Submissions should be no longer than ten pages.

Selection Process:

The final decision of the selection of the organization to provide leadership development instruction will be made by the Metropolitan Emergency Services Board. The final agreement will be in the form of a written contract between the successful respondent and the MESB. MESB, at its sole discretion, may pursue services under this request. The MESB reserves the right to select one, some, all, or none of the items outlined in a respondent's pricing submission. The MESB reserves the right to reject any, or all, proposals, and to request additional information from all proposers.

All questions and correspondence should be directed to Jill Rohret, Executive Director, in writing at jrohret@mn-mesb.org or via telephone at (651) 643-8394. Contact with MESB personnel other than Jill Rohret regarding this RFP may be grounds for elimination from the selection process.

Proposals shall be accepted via email only and are due by 4:00 p.m. on Friday, June 14, 2024, delivered to: Jill Rohret, Executive Director, at jrohret@mn-mesb.org. Pricing should be submitted in a separate file from the main proposal.

PUBLIC DATA

Proposals submitted will become a matter of public record. Information supplied by any proposer is subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Sections 13.01 et seq.

Public Record: Under Minnesota law, data submitted by a business to a government entity in response to a request for proposal are private or nonpublic until the responses are opened. Once the responses are opened, the name of the proposer becomes public. All other data in a proposer's response to a request for proposal are private or nonpublic data until completion of the evaluation process. Completion of the evaluation process means that the government entity has completed negotiating the contract with the selected proposer. After a government entity has completed the evaluation process, all remaining data submitted by all proposers are public with the exception of trade secret data as defined and classified in Minn. Stat. Section 13.37. A statement by a proposer that submitted data are copyrighted or otherwise protected does not prevent public access to the data contained in the response if such data does not qualify as trade secret data.