



**METROPOLITAN EMERGENCY SERVICES BOARD
EMERGENCY PREPAREDNESS SUBCOMMITTEE**

LOCATION: MESB- 2099 UNIVERSITY AVE W, ST PAUL

September 11, 2024 1 P.M.

1. **Call to Order** – Subcommittee Chair, Tyler Lupkes
2. **Roll Call**
3. **Approval of Agenda** – Lupkes
4. **Approval of Minutes of Previous Meeting (Page 2)** – Lupkes
5. **Presentation**
6. **Action Items**
7. **Discussion Items**
 - A. EMS TOC Bylaw update – Hayes/Rohret
 - i. Future Appointments
 - B. MESB Progress Reports – Hayes
 - i. Grants- Hayes
 - ii. Training funding
 1. Mental Health workshop
 2. Dakota County FTEP Course
 - iii. Equipment
 1. Vitals Monitoring system- Deployed
 - iv. MMRTAC- MIST Format **(Page 5)**
 - C. 2024 Exercises – Hayes/Lupkes
 - i. EMS EOC
 - ii. EMS AST Training
 - iii. CHEMPACK Activation – October 16th
 1. Possible AST training deployment
 - D. Workgroup Updates- Lupkes
 - i. IRP Training
 - ii. MNTRAC
 - iii. ALS/BLS vehicle mapping
 - E. EMS Services & MRCC Updates
 - F. Special events within the Region- Lupkes/ Hayes
8. **Other Business**
9. **Adjourn**

Reminder: November 6, 2024

Future Meeting Dates

Metropolitan Emergency Services Board
Emergency Preparedness Subcommittee
Draft Meeting Minutes
July 10, 2024

Committee Members:

Allina – Brent Baker
Anoka County – **Absent**
Burnsville Fire – Neal Dwyer
CentraCare - **Absent**
Cottage Grove EMS – N. Arrigoni
Edina - **Absent**
EMSRB Rep – Charles Soucheray
HealthPartners – Tyler Ostman
Hennepin County PH – **Absent**
Hennepin EMS -Tyler Lupkes
Lakes Region EMS – Ryan Quinn
Lakeview EMS – Jon Muller
Mahtomedi Fire – Tim Albrecht

Minneapolis Fire - **Absent**
M Health Fairview – **Absent**
MRCC EAST – **Absent**
MRCC WEST – Dan Klawitter
North Memorial Ambulance – **Absent**
Northfield EMS – Erik Heuser
Northfield Hospital – Melissa DeGroot &
Brian Edwards
Regions – **Absent**
Ridgeview EMS - **Absent**
St. Paul Fire – Steve Sampson
University of Minnesota – Robert Ball
White Bear Lake – **Absent**
Healthcare Coalition – **Absent**

Guest Attending: none

Others Attending:

Greg Hayes, MESB; and Jacob Kallenbach, MESB.

1. Call to Order

The meeting was called to order at 1:05 p.m.

2. Roll Call

Greg Hayes performed roll call.

3. Approval of Agenda

Motion made by Jon Muller, seconded by Robert Ball to approve the July 2024 EMS EP Subcommittee meeting agenda. Motion carried.

4. Approval of Minutes

Motion made by Ryan Quinn, seconded by Brent Baker to approve the May 2024 EMS EP Subcommittee meeting minutes. Motion carried.

5. Presentation – None

6. Action Items – None

7. Discussion Items

A. EMS TOC Bylaw Update

i. Future Appointments

Hayes stated that the new bylaws have been passed and approved by the MESB board. Hayes reviewed a few of the changes and distributed those to the group.

B. MESB Progress Reports

i. Grants

Hayes stated that there is still some grant money left to spend so if you need supplies, please reach out to him. Grant money will also be used to replace the vitals monitoring systems.

ii. Equipment

Tents and equipment are available for upcoming summer activities. There have already been a few activities scheduled so please reach out to Hayes so he can add you to the calendar.

C. 2024 Exercises

i. EMS EOC

The region would like to do an exercise of the EMS EOC and is looking for opportunities to do so in the future.

ii. Radiological Emergency Preparedness

This exercise will take place in mid-July and will be held at Rogers High School. Please watch your email for updates on the exercise.

iii. CHEMPACK Activation

The CHEMPACK activation exercise is scheduled for October 16, 2024. This will be a simulated scenario involving the movement of the packs. Training CHEMPACKS have been approved and will be moving from Atlanta to the Twin Cities Metro area over the coming months. Please reach out to Hayes if you have any questions.

D. Workgroup Updates

i. IRP Training

1. PAR Accountability

The workgroup will be starting backup to discuss accountability in the processes surrounding the new IRP and its training.

ii. MNTRAC

The workgroup focusing on MNTRAC improvements has been suspended. The MRCC is currently working on this so the group will await their findings to determine next steps.

E. EMS Services & MRCC Updates

There are no new updates.

F. Special Events within the Region

The agencies present discussed their upcoming special events.

8. Other Business – None

9. Adjourn

The meeting was adjourned at 1:45 p.m.

Reminder: The September meeting has been moved to the 11th.

EMS TIME OUT REPORT



M	Mechanism or Medical Complaint	Name, Age, Sex Mechanism: Speed, Mass, Height, Restraints, Number and Type of Collisions, Helmet Use and Damage, Weapon Type Medical: Onset, Duration, History
I	Injuries or Illness Identified	Head to Toe Pain, Deformity, Injury Patterns STEMI—12-Lead / Stroke — Cincinnati
S	Signs and Symptoms	Symptoms and Vitals Initial, Current, Lowest Confirmed BP HR, BP, SPO ₂ , RR, ETCO ₂ , BG GCS: Eyes ____ Verbal ____ Motor ____
T	Treatments	Tubes, Lines (Location and Size), Fluids, Medications and Response, Dressings, Splints Defibrillation / Pacing