

Metropolitan Emergency Services Board
Emergency Preparedness Subcommittee
Draft Meeting Minutes
September 11, 2024

Committee Members:

Allina – Brent Baker
Anoka County – **Absent**
Burnsville Fire – Neal Dwyer
CentraCare - **Absent**
Cottage Grove EMS – Jon Pritchard
Edina – Shaun White
EMSRB Rep – Charles Soucheray
HealthPartners – Jason Prudhom
Hennepin County PH – **Absent**
Hennepin EMS -Tyler Lupkes
Lakes Region EMS – Ryan Quinn
Lakeview EMS – Jon Muller
Mahtomedi Fire – Tim Albrecht

Minneapolis Fire - **Absent**
M Health Fairview – **Absent**
MRCC EAST – Alisha Vars
MRCC WEST – Dan Klawitter
North Memorial Ambulance – Scott Oberlander & Erik Heuer
Northfield EMS – Melissa DeGroot
Regions – **Absent**
Ridgeview EMS – Joe Dibenedetto
St. Paul Fire – Steve Sampson
University of Minnesota – Robert Ball
White Bear Lake – **Absent**
Healthcare Coalition – **Absent**

Guest Attending: Ron Bombeck, *MESB Bus*; Kevin Malecek, LSCVFD, and Kristin Mellstrom, *Hennepin County Public Health*.

Others Attending:

Greg Hayes, MESB; and Jacob Kallenbach, MESB.

1. Call to Order

The meeting was called to order at 1:09 p.m.

2. Roll Call

Roll call was performed.

3. Approval of Agenda

Motion made by Brent Baker, seconded by Robert Ball to approve the September 2024 EMS EP meeting agenda. Motion carried.

4. Approval of Minutes

Motion made by Baker, seconded by Eric Heuer to approve the July 2024 EMS EP meeting minutes. Motion carried.

5. Presentation – None

6. Action Items – None

7. Discussion Items

A. EMS TOC Bylaw Update

i. Future Appointments

Greg Hayes stated that the Bylaws have been completed and that a small language revision for “Bylaw Revisions” was completed. Hayes stated that he is still working on collecting appointment information so please respond to his emails and reach out if you have questions.

B. MESB Progress Reports

i. Grants

Hayes stated that there are still grant funds left for 2024 that will move forward into 2025 if not spent. Please reach out to Hayes if you have any training/project ideas that would have a metro impact.

ii. Training Funding

There is funding still available to use for metro training opportunities. Please reach out to Hayes if you have any questions or ideas.

iii. Equipment

Hayes stated that the tactical response bags have been updated. The vital monitoring systems have been replaced, updated, and installed on the bus. If you need to borrow equipment, please reach out to Hayes and he can work to get you scheduled and on the calendar.

iv. MMRTAC – Mist Format

The MMRTAC is pushing the MIST format for every patient. The current posters are being updated, and upon completion will be dispersed around the metro region.

C. 2024 Exercises

i. EMS EOC

Hayes stated that he is still in the process of possibly scheduling an EOC to test current equipment. If this moves into the action phase Hayes will reach out with details and updates.

ii. EMS AST Training

Tyler Lupkes stated that they are looking to start an exercise to give hands on experience and training. This could be pre-planned with the Lakeview Hospital evacuation training. Updates on the training, if occurring, will be sent out to your emails. If you have any questions, please reach out to Lupkes.

iii. CHEMPACK Activation – October 16, 2024

The CHEMPACK training will occur on October 16, 2024. The units will be moved from site to site. This is the first exercise of its kind to take place in Minnesota.

D. Workgroup Updates

i. IRP Training

The workgroup will reconvene and work on adding an accountability mechanism to the training.

ii. MNTRAC

The workgroup has not met as the State continues their work on the subject. Please continue to collect evidence/issues with MNTRAC.

E. EMS Services & MRCC Updates – None

F. Special Events within the Region

Members of the EMS EP committee discussed upcoming special events.

8. Other Business – None

9. Adjourn

Motion made by Ryan Quinn, seconded by Jon Muller to adjourn the September 2024 EMS EP meeting. Motion carried.

The September 2024 EMS EP meeting was adjourned at 2:23 p.m.